



## 2023 SIGNBOARD LICENSE APPLICATION LETTER

Dear Applicant:

We are pleased to offer the included Forms of Application for an Advertising Display you recently requested. The Florida East Coast Railway Company has served the citizens of our State, on its current alignment, for more than 100 years. They have had the good fortune of experiencing both a growing need for an efficient goods transportation service, and a leadership with the foresight to properly manage the physical plant and real properties of the railroad business. No small part of that foresight is the need to accommodate the needs of individuals, partnerships, corporations and governmental entities, such as yours, in the service of your customers. After all, it is most likely that you or your customers are to some extent a customer of the FEC Railway directly, or indirectly.

The founders and their successors of the Railway were in a position to have acquired the right-of-way by Fee Simple instruments. The property is thus private, just as those things you own are private to you. To accommodate your needs we will consider granting a specific non-exclusive license for use of our property. We will accept an application package when submitted with two (2) copies of each of the following: current year application (completely and accurately filled out), plan and profile drawings (11"x17" in U.S. Survey feet) and applicable fees. FECR Signalization must be shown on drawings. Commonly, we are able to offer a form of agreement in response to a complete and correct application package in 6-8 calendar weeks. The yearly license fee for an approved Advertising Display is based on the size, length and location of the encroachment. Applications not approved will be answered as quickly as possible, usually within 30-60 days.

Additionally, an application will not be processed if it is not completely and correctly filled out, is missing information, and/or is missing the non-refundable application fees. The fee information is listed at the bottom of the application page. The fees are non-refundable regardless of the outcome of the application. Multiple locations can not be submitted on one application. We will request an additional fee if the scope of the project requires outsourcing for additional engineering consultant review, a re-submitted application reflects a significantly different project, and/or has numerous revisions. All applications pending a requested correction, update or fees without resolution beyond 90 days will be closed. A new application package, including fees will need to be re-submitted.

A Certificate of Insurance must be provided in accordance with FEC's insurance requirements, as set forth in the Signboard License Agreement, before FEC will execute the Agreement. FEC's insurance requirements are attached to this application package and should be provided to the insurance agent to assure the certificate of insurance meets these provisions.

Sincerely,

Signboard Licensing  
FEC ROW, LLC

FEC ROW, LLC  
2023 SIGNBOARD LICENSE APPLICATION

Date: \_\_\_\_\_

☐ New Signboard Request

☐ Modification Request

**CONTACT DETAILS**

Applicant Name: _____	Phone: _____
Address: _____	City, St, ZIP: _____
Contact: _____	Email: _____
Licensee Name: _____	Phone: _____
Address: _____	City, St, ZIP: _____
Contact: _____	Email: _____
Emergency Contact Name: _____	Emergency Contact Phone: _____

**ADVERTISING DISPLAY LOCATION DETAILS**

Facility location mile post: _____ + _____ (ex. 299+1681)	Nearest Street Crossing FEC: _____
Branch: _____	GPS Exit: _____
GPS Entry: _____	
Length of encroachment on FEC: _____ decimal format	FEC ROW Width: _____ decimal format

**ADVERTISING DISPLAY DETAILS**

Advertising Display Type: _____	Projected Annual Gross Revenue: _____
Number of Faces: _____	Display Dimensions: _____
Vertical clearance between top-of-rail and bottom of sign: _____	
Horizontal clearance between centerline of nearest track and sign pole/support: _____	
Distance from nearest track centerline: _____	

NOTE: Minimum distance between centerline of nearest track and nearest sign structure/pole must be 25 feet or greater.  
Installations must conform to "Sign Placement Conditions and Requirements" dated 4/4/2022

**ADVERTISING DISPLAY DETAILS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REMITTANCE DETAILS**

Submit application package: Two (2) copies of each – Application, ROE, plan/profile drawings (11"x17" in U.S. Survey feet) and non-refundable application & ROE fees: \$3,000 payable to FEC ROW, LLC and \$1,500 Engineering Review Fee payable to Florida East Coast Railway, LLC. Modification application: \$500 and \$1,500 Engineering Review Fee. Expedite fee upon request.

Send to: **FEC ROW, LLC**  
**Attn: Land Lease Manager**  
**7150 Philips Highway**  
**Jacksonville, FL 32256**

**2023 APPLICATION FOR CONTRACTOR OCCUPANCY ON FEC RAILWAY PROPERTY  
 RIGHT OF ENTRY (ROE) / INSPECTION FORM**

**CONTACT INFORMATION**

Contractor Company Name:			
Contractor Corporate Name (if different from above):		State of Incorporation:	
Contractor Contact Name:			
Contractor Phone:		Contractor Email:	
Mailing Address:			
City, State, Zip Code:			
Name of Licensee:			
Licensee Contact Name:			
Licensee Phone:		Licensee Email:	

**PROPOSED ADVERTISING DISPLAY LOCATION**

Nearest Street Crossing FEC:		County:	
City:		State:	
Facility location is at mile post:	___ + ___ (ex. 299+1681)	Branch:	

**INSTALLATION**

Provide scope of work on Railroad property (describe the existing and/or new advertising display details):

**REMITTANCE DETAILS**

Submit the application of proposed occupancy in duplicate with a non-refundable \$1,500 Right of Entry Fee (included in the \$3,000 application fee) made payable to FEC ROW, LLC. Send to:
<b>FEC ROW, LLC</b> <b>Attn: Land Lease Manager</b> <b>7150 Philips Highway</b> <b>Jacksonville, FL 32256</b>

**AUTHORIZATION FROM LICENSEE**

Licensee Signature:		Date:	
Licensee Name:		Licensee Phone:	
Licensee Title:		Licensee Email:	

## 2023 SIGNBOARD APPLICATION SUBMITTAL CHECKLIST

- Current year Signboard Application
- Fill out the Signboard Application form completely
- If you do not know the milepost ( \_\_\_ + \_\_\_\_ ex. 299+1681) the GPS coordinates will be used to identify the milepost location of the crossing
- A separate application package must be submitted for each signboard location
- Information on Signboard Application form and drawings need to match
- (2) 11"x17" in U.S. Survey feet sets of the plan and profile drawings must be included in application package
- FECR Gate arms and Signalization must be shown on the drawings
- FECR Right-of-Way must be clearly identified on the drawings
- Distance of MP from advertising display must be shown on the drawings
- Minimum distance between centerline of nearest track and nearest sign structure/pole must be 25 feet or greater.
- All wording on drawings must be legible
- Fill out the Contractor Right of Entry completely and accurately
- All application fees must be included in the Signboard Application package

Application fee payable to: **FEC ROW, LLC**

Engineering Review fee payable to: **Florida East Coast Railway, LLC**

The checklist above is a guide and is not meant to be all-inclusive as each application is individual and additional information may be required.

For additional questions, you may contact the Real Estate Department at [fecrow@fecrwy.com](mailto:fecrow@fecrwy.com)

## CONTRACTOR'S INSURANCE REQUIREMENTS

### I. Licensee's Insurance

Licensee will throughout the Term and any Renewal Terms (and any other period when Lessee is in possession of the Leased Premises or has failed to comply with the requirements of the License Agreement) carry and maintain, at its sole cost and expense, the following types of insurance, which shall provide coverage on an occurrence basis, with respect to the License Area, in the amounts specified with deductible amounts reasonably satisfactory to FEC ROW, LLC (hereafter "Licensor"):

1) Commercial General Liability Insurance

- Minimum limits of \$1,000,000.00 per occurrence
- Minimum limits of \$2,000,000.00 general aggregate
- Florida East Coast Railway named as additional insureds
- A.M Best's rating of A-, Class IX, or otherwise approved in advance

2) Comprehensive Automobile Liability Insurance (required if Company owned/leased vehicles access leased premises)

- Minimum limits of \$1,000,000.00 per occurrence for bodily injury
- Minimum limits of \$500,000.00 per person
- Minimum limits of \$100,000.00 property damage
- or a combined single limit of \$1,000,000 for both owned and non-owned vehicles.
- Florida East Coast Railway named as additional insureds
- A.M Best's rating of A-, Class IX, or otherwise approved in advance

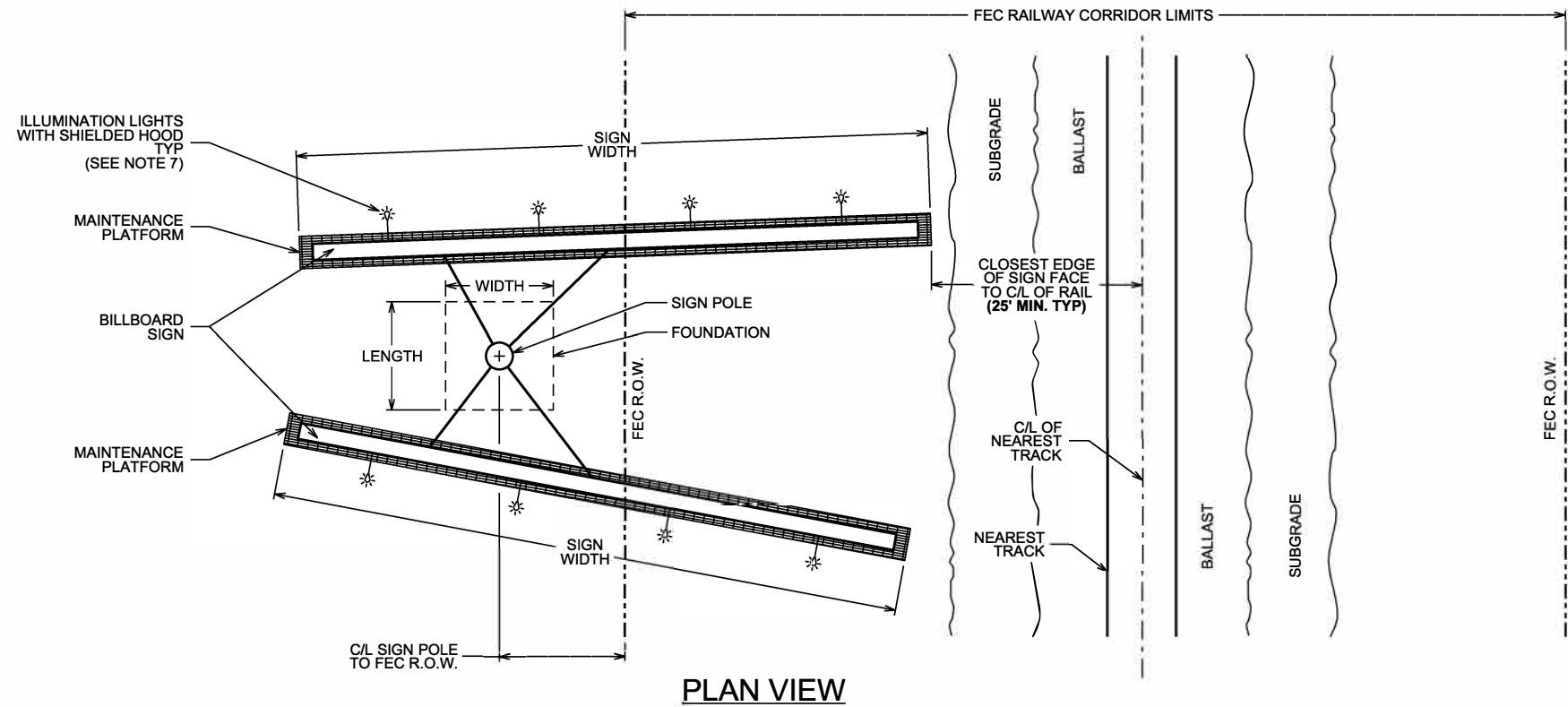
3) Excess Liability Insurance. Lessee shall also carry and maintain umbrella liability insurance with a limit of not less than \$4,000,000.00 per occurrence.

4) Workers' Compensation and Employers' Liability Insurance (waived for an individual with no employees or business/corporation not required by State Law to carry coverage)

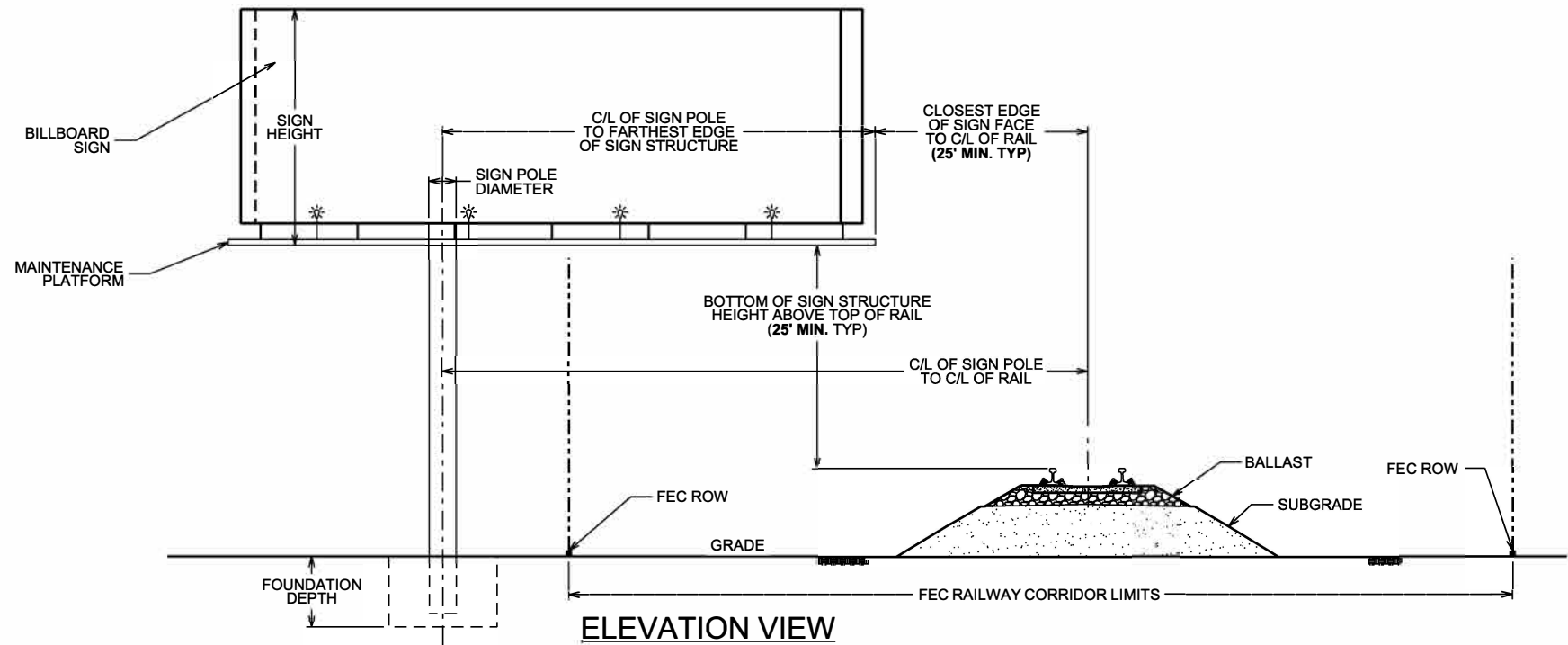
- Limits no less than \$500,000 each employee
- Limits no less than \$500,000 each accident
- Limits no less than \$1,000,000 policy limit
- A.M Best's rating of A-, Class IX, or otherwise approved in advance

Florida East Coast Railway, LLC and FEC ROW, LLC named as additional insureds with the address at 7150 Philips Highway, Jacksonville, FL 32256.

REVISIONS	
04-04-2022	XRL/TJF



PLAN VIEW



ELEVATION VIEW

- NOTES:
1. FOR **NEW** CONSTRUCTION, NO PORTION OF ANY SIGNBOARD SHALL BE CLOSER THAN TWENTY-FIVE (25) FEET FROM THE CENTERLINE OF THE NEAREST TRACK. APPLICATIONS WILL BE ACCEPTED AND REVIEWED ON A CASE BY CASE BASIS FOR INSTALLATION ON FLORIDA EAST COAST RAILWAY PROPERTY.
  2. FOR **EXISTING** SIGN STRUCTURE MODIFICATIONS, DETAILED PLANS MUST BE SUBMITTED FOR REVIEW BY RAILWAY FOR ACCEPTABLE CLEARANCES.
  3. IF AT ANY TIME THE RAILWAY PERFORMS WORK REQUIRED FOR RAILWAY IMPROVEMENTS, THE SIGN OWNER WILL BE RESPONSIBLE FOR ALL COSTS OF ADJUSTMENTS AND/OR REMOVAL OF SIGN STRUCTURE UPON NOTICE FROM RAILWAY.
  4. FOR SIGNS OVERHANGING TRACKS, THE MINIMUM VERTICAL CLEARANCE REQUIRED IS TWENTY-FIVE (25) FEET ABOVE TOP OF RAIL.
  5. SOME STATES HAVE LEGAL REQUIREMENTS. IF THE STATES REQUIREMENTS ARE GREATER THAN MINIMUM CLEARANCES REQUIRED ABOVE, THE STATES REQUIREMENTS SHOULD BE USED. OTHERWISE, USE THE ABOVE DISTANCES.
  6. NO SIGN LESS THAN FIFTEEN (15) FEET ABOVE GROUND LEVEL SHALL BE INSTALLED WITHIN THREE HUNDRED 300 FEET OF AN AT-GRADE CROSSING.
  7. SIGN SHALL BE LOCATED SUCH THAT IT WILL NOT OBSTRUCT CLEAR SIGHT DISTANCE TO SIGNALS. LIGHTED SIGN PROPOSALS SHOULD INDICATE THE TYPE (AND COLOR) OF LIGHTS, THE DIRECTION IN WHICH THEY WILL BE FOCUSED AND WHAT TYPE OF SHIELDING (HOOD) WILL BE USED TO PREVENT THE BLINDING OF TRAIN CREWS AND/OR OBSCURING OF SIGNAL INDICATIONS.
  8. PERMANENT SHORING SHALL BE REQUIRED IF FOUNDATION OF BILLBOARD SIGN FALLS WITHIN RAILROAD LIVE LOAD INFLUENCE LINE.
  9. SOIL BORING DATA SHALL BE REQUIRED WHEN SUBMITTING STRUCTURE FOUNDATION PLANS FOR APPROVAL FOR SIGNS IN EXCESS OF THREE HUNDRED 300 SQUARE FEET. IF PLANS OTHER THAN THOSE ON THE APPROVED LIST ARE SUBMITTED, THEY MUST BE PREPARED AND SEALED BY A LICENSED PROFESSIONAL ENGINEER.
  10. ALL EXPOSED STRUCTURAL COMPONENTS OF BILLBOARD TOWER AND BILLBOARD SHALL BE DESIGNED TO RESIST THE PRESSURES DUE TO WIND IN ANY DIRECTION.
  11. BILLBOARD TOWER AND BILLBOARD STRUCTURAL COMPONENTS SHALL BE DESIGNED TO RESIST MINIMUM BASIC WIND SPEED OF ONE HUNDRED TWENTY (120) MILES PER HOUR UNLESS LOCAL CODES REQUIRE A HIGHER FIGURE.
  12. SIGNS PROPOSED TO BE AFFIXED TO A RAILROAD BRIDGE TRESTLE OR PAINTED DIRECTLY ON A RAILROAD BRIDGE TRESTLE SHOULD BE AFFIXED IN SUCH A MANNER AS TO NOT INTERFERE WITH ANY MAINTENANCE OR INSPECTION NEEDED, AS WELL AS NOT REDUCE VERTICAL OR HORIZONTAL CLEARANCES IN ANY WAY.
  13. ERECTION OF SIGNS WITHIN FIFTEEN HUNDRED (1,500) FEET OF ANY WIRELESS COMMUNICATIONS FACILITY WILL REQUIRE SPECIFIC APPROVAL BY THE C&S DEPARTMENT AND POSSIBLE TESTING AT OWNER'S EXPENSE. ANY SIGNS DETERMINED TO INTERFERE WITH COMMUNICATIONS WILL BE MOVED AT APPLICANT'S EXPENSE.
  14. CONSTRUCTION PLANS INDICATING THE EXACT PROPOSED LOCATION MUST BE SUBMITTED TO ENGINEERING AND APPROVED PRIOR TO INSTALLATION OF THE SIGN.